

# ARC

## ALTERNATE ROUTE TO CERTIFICATION

### PROGRAM CATALOG

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2022-2023

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*ARC is operated by the Connecticut Office of Higher Education and is approved by the Connecticut State Board of Education to prepare individuals to become certified teachers in Connecticut.*

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*The ARC program recognizes and values the inherent worth and dignity of every person and strives to foster tolerance, sensitivity, understanding, and mutual respect among all candidates and staff and believes that diversity among its candidates and staff is a critical component in preparing teachers for Connecticut's schools. As such, the ARC program fully complies with all laws and regulations, as outlined in Connecticut General Statutes 46a-51.*

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## I. PROGRAM OVERVIEW

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The Alternate Route to Certification (ARC) program is an accelerated hybrid program for highly-motivated adults who wish to enter the teaching profession. An innovative and challenging program, ARC was created as part of the Education Enhancement Act of 1986. It has been offered since 1988 and is administered by the Connecticut Office of Higher Education and is approved by the Connecticut State Board of Education. ARC has prepared over 5,000 teachers since the program's inception. Most current ARC offerings seek to prepare graduates for jobs in critical teacher shortage areas as determined each year by the Connecticut State Department of Education (CSDE).

The ARC hybrid program includes subject-based methods and foundations of teaching coursework including, but not limited to the Common Core State Standards, classroom management, differentiated instruction, lesson planning, assessment of student learning, special education and Section 504, English Language learners, and integrating technology in the classroom. ARC faculty members have extensive experience working in the field as public school teachers, administrators, and professors. Candidates are also required to complete a 40 day practicum placement within the program year and the edTPA assessment. Upon completion of all program requirements, teacher candidates are eligible for a Temporary 90-Day Teaching Certificate from Connecticut's State Department of Education. After successfully completing the 90-days teachers apply for their Initial Educator Certification with the recommendation of the employing district.

For the 2022-2023 academic year, ARC will run\* the following cohorts:

### Secondary Education, Grades 7-12

- Business Education, 7-12
- English, 7-12
- Math, 7-12
- Sciences, 7-12 (Biology, Chemistry, Earth Science, General Science & Physics)

### Grades K-12

- World Languages, K-12 (French, German, Italian, Mandarin Chinese, Portuguese, Russian, Spanish, and Other World Languages)

### Grades PreK-12

- Family Consumer Science, PreK-12
- Music, PreK-12
- Technology Education, PreK-12

\*ARC reserves the right to cancel or reschedule training to a later program cycle in any subject area depending on hiring patterns, the number of qualified applicants, and availability of candidate practicum placements. If a subject area cannot be offered, application fees will be refunded to applicants for that subject area.

### Dispositions for Teaching

Teacher candidates in the ARC program are assessed on disposition and take this attribute very seriously. Teachers, and therefore pre-service teachers, are held to a high standard and expected to act as a professional with instructors, administrators, parents, candidates, and the community. Failure to meet this criteria will result in dismissal from the program.

“The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of professionalism. Therefore, the teacher accepts both the public trust and the responsibilities to practice the profession according to the highest possible degree of ethical conduct and standards. Such responsibilities include the commitment to the candidates, the teaching profession, and the community.” –[Connecticut Code of Professional Responsibility for Teachers](#)

ARC expects that candidates:

1. Demonstrate a passion for teaching and learning that fosters commitment to lifelong learning through ongoing reflection of practice.
2. Care for, motivate, and actively engage candidates in learning in order to create a positive classroom and learning environment.
3. Value and respect the diverse learning needs and cultural backgrounds of candidates and their families to create a positive learning environment while holding high expectations and an appropriate level of rigor.
4. Use deep knowledge of content and apply it to planning, instruction and assessment.
5. Understand and demonstrate professional, ethical, and responsible behavior at all times with candidates, families, colleagues, school administration, the community and the ARC program, in accordance with the Connecticut Code of Responsibility for Teachers.

Section 10-145d-11 of the Regulations of Connecticut State Agencies, Standards and Procedures for the Approval of Connecticut Educator Preparation Programs, requires that institutions and schools of education ensure that prospective teacher candidates meet the following competencies when admitting, preparing and recommending for certification:

- Demonstrate knowledge of the Code of Professional Responsibility for Teachers;
- Demonstrate current Connecticut licensure competencies as defined in Sections 10-145d-400 through 10-145d-619, inclusive, of the Regulations of Connecticut State Agencies, the Common Core of Teaching, and the Connecticut Content Specific Standards for Teachers; and
- Have the qualities of character and personal fitness for teaching.

## Program Components

The hybrid program consists of orientation, Foundations of Teaching course, a Methods course (in the content area the student is enrolled in), Saturday Seminars and Practicum during the program year.

### Orientation

Enrolled candidates must attend a mandatory orientation session. Candidates will have access to the *ARC Teacher Candidate Handbook* describing policies, candidate expectations, CSDE certification regulations, and program requirements.

Candidates will have an opportunity to tour the campus, meet the ARC administrative staff and instructors.

### Courses

Teacher candidates are enrolled in a virtual **Foundations of Teaching** course. This course is taught by certified teaching professionals who have extensive experience in the foundations of teaching and are able to provide teacher candidates with the “why” in teaching. The curriculum reflects the Connecticut Common Core of Teaching (CCCT) and includes the history of education, learning theory, planning, learning differences, instruction, the learning environment, assessment, and law and ethics. Teacher candidates will make connections and apply new knowledge to their own content area within the methods course. The course will include Connecticut State Department of Education (CSDE) and the ARC program requirement assignments.

Additionally, teacher candidates are enrolled in a hybrid **Methods of Teaching** course organized by specific subject area/certification area and focus on rigorous content pedagogy that is aligned with state and national education and content standards. Microteaching lessons, lesson and unit planning, and reflecting are some of the required assessments and assignments teacher candidates should expect. Highly experienced subject area teachers and administrators lead candidates to the application of themes and content in the Foundations course and apply it to their own content area. Methods instructors are experienced K-12 educators who are certified in their subject areas and have a record of successful classroom teaching. Many faculty members also have experience hiring and supervising teachers and are invaluable resources for ARC Candidates entering the classroom after intensive teacher preparation training.

**Saturday Seminars** are scheduled in person or virtual sessions throughout the program year and may include asynchronous components. This additional instruction includes resume writing and job skills workshops, special education, technology in

the classroom, edTPA training, and open sessions that address candidate areas of improvement that arise throughout the program.

### Practicum

The candidate practicum experience is the culminating activity in the ARC program and requires the contributions of a team of professionals who work together to provide a practical introduction to teaching. The practicum placement is arranged and assigned by the ARC Program and is determined by the ARC candidate's certification path, geographic location and in consultation with the school district based on the availability of qualified cooperating teachers, other logistics unique to the placement request, and the student's qualifications. All practicum placements are in different settings and modalities. The ARC administration makes final decisions about practicum placements for candidates. Practicum guidelines are as follows:

- All practicum placements must occur in CT public schools.
- Practicum must be completed within the program year exact dates determined by ARC and are provided on the program calendar. Make-up days, if applicable, will be required to ensure the fulfillment of the practicum assignment.
- ARC teacher candidates must complete their practicum on a full-time basis for forty consecutive school days or the equivalent.
- The purpose of the candidate practicum is to provide candidates with an opportunity, under careful supervision, to develop the knowledge, skills, and dispositions necessary to become effective teachers.
- Candidates are required to teach at least 4 classes by week 2 and take on the full responsibilities of the classroom teacher including (but not limited to) communication with students, staff, parents, administration, and all grading.
- During the candidate practicum, a trained cooperating teacher from the school district and an evaluator from the ARC program will evaluate candidates.
- All ARC candidates will be required to submit and pass the edTPA Assessment as required by the Connecticut State Department of Education.
- ARC Candidates hired by a school district in a DSAP (Durational Shortage Area Permit) or as a Long Term Substitute Teacher are able to complete the practicum requirement while in the DSAP/LTS position as long as the position is in the appropriate certification area and grade level for which the candidate is enrolled in the ARC Program for and is in a CT public school. Even though an ARC candidate is a DSAP/LTS, he or she must still complete the practicum and all ARC requirements and assessments to successfully pass the practicum.
- Passing Praxis or ACTFL scores must be obtained before arrangements will be made for the practicum or before a Durational Shortage Area Permit (DSAP) will be approved.
- All candidates must complete the district's fingerprinting and background check.

### edTPA

**edTPA** is a teacher assessment requirement, administered by Pearson Publishing, that all future certified teachers must complete according to the Connecticut State Department of Education (CSDE). Candidates are required to register, pay for, and complete edTPA during the practicum period.

### **Program Completion and Next Steps**

Candidates enrolled in ARC must meet all program requirements and policies including, but not limited to, attendance, punctuality, summative assessments, completing all work assigned by faculty by the established due dates, successful completion of the student practicum and edTPA. In addition, ARC candidates may be required to complete other program requirements and/or state regulations that may not be in effect at the time of admission. No candidate will be recommended for certification unless all requirements and obligations are met.

Candidates who successfully complete the ARC program and all state certification requirements including coursework and testing will be recommended for certification. ARC will issue a "ED 125 – Statement of Preparing Higher Education Institution" to the CT State Department of Education for each ARC graduate. This form qualifies ARC graduates to be hired by any Connecticut public school.

### After Graduation

Candidates who successfully complete the ARC Program become eligible for the 90-Day Temporary Teaching Certificate issued by the CSDE. The 90-Day Temporary Certificate is available only for ARC graduates hired in a Connecticut public school for a permanent teaching position or as a long-term substitute serving for 90-days or longer in the subject/grade in the area of ARC preparation. A Temporary 90-Day Certificate can be granted only in a graduate's ARC area of study. ARC graduates working in part-time positions (less than 50% or .4 or less) must renew their temporary 90-Day Certificate and serve another 90 days; all time will be prorated to meet the 90-day full-time teaching requirement.

To transition from the 90-day to the initial educator certificate, the Superintendent of the school district must recommend that the temporary certificate be converted to the Initial Educator Certificate. This request is provided to the CSDE two weeks before the expiration date of the 90-day credential. The recommendation for the Initial Educator Certificate must come from the **same district** that requested your Temporary 90-Day Certificate.

**All Connecticut certification requirements are established by the [CT State Department of Education](#). After ARC program completion it is the responsibility of the ARC Graduate to verify and meet the current CT Certification requirements for each certification level that has been determined by CSDE. Requirements in other states will vary.**

### Securing a Teaching Position

ARC cannot guarantee job placements for graduates and ARC graduates are responsible for their own job searches. ARC frequently receives inquiries from districts about job openings and provides announcements about statewide teacher vacancies via email or announcements.

Other types of teacher recruitment and hiring events take place throughout the state, and Candidates are notified about such events as the information is received. Job searches can also be conducted at:

- [Connecticut Educators Association \(CEA\) Job Board](#)
- [CT REAP](#)
- [Connecticut Association of Schools Job Board](#)

More information about obtaining certification and applying for teaching positions after ARC is available [here](#).

### Social Security and Teaching in Connecticut

Connecticut teachers are part of the [Connecticut Teacher Retirement System](#) and are not allowed to contribute to Social Security. Connecticut teachers who are eligible for Social Security benefits may have benefits reduced if they retire under the Connecticut Teacher Retirement System.

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## II. Admission Requirements

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### Eligibility Requirements for Admission

- I. **Degree Requirement**
  - A. Bachelor's Degree or higher from a [regionally accredited institution](#) of higher education and a passing score on the respective PII test or ACTFL OPI and WPT tests. Applicants with a bachelor's degree earned outside of the U.S. must have their credentials evaluated by [agencies approved](#) by the Connecticut State Department of Education.
- II. **GPA Requirement**
  - A. A minimum grade point average (GPA) of "B" (3.0 on a 4.0 scale) in either an undergraduate degree program or at least 24 semester hours of graduate study is required. If applicants do not meet these requirements, they must apply for a GPA waiver for consideration. The GPA waiver is in the online application.
- III. **Testing Requirements**
  - A. **Praxis Core Academic Skills Test:** Official passing scores on Praxis Core (reading 156, writing 162, math 150) are required. When registering with [ETS](#) include code 3007 to have scores sent electronically to ARC. Praxis Core waivers are available based on obtaining minimum scores on the SAT, ACT, GRE, or PAA, as outlined in the following [document](#). The application for the Praxis Core Waiver can be found [here](#). When requesting SAT or ACT scores to be sent to ARC please include code 7014 (SAT/CollegeBoard) and code 8965 (ACT).
  - B. **Praxis II Subject Area Test/ACTFL tests:** Official passing scores on the appropriate Praxis II test for all certification areas except World Language are required. All Praxis tests are taken through [ETS](#), when registering include code 3007 to have scores sent electronically to ARC. For World Language applicants, official passing scores on ACTFL (OPI & WPT) is required. Refer to section [III. Subject Area Requirements for Admission](#) for more information.

**Please note that Praxis test scores are only valid for 10 years. ACTFL scores are generally valid for 2 years and the expiration date is listed on test certificates. There are no waivers for Praxis II/ACTFL.**

**When registering for Praxis and/or ACTFL tests it is important to keep in mind that it does take 3-5 weeks for a test score to be provided. ARC encourages applicants to register and/or take tests prior to enrollment opening.**

### Application Requirements

- I. **Online Application for Admission**
  - A. Provide three references who will be contacted to comment on qualifications, work experience and potential as a teacher. References may not be friends, neighbors or family members.
  - B. Complete a personal essay.
  - C. If applicable, submit the Praxis Core Waiver which can be found [here](#).
  - D. If required, submit the GPA waiver request.
  - E. Pay the non-refundable application fee upon submission of the online application.
- II. **Required Passing Test Scores**
  - A. Official passing test scores must be sent directly to ARC. When registering to take the Praxis Core and Praxis II tests with [ETS](#) include code 3007 to have scores sent electronically to ARC.
  - B. If applying for the Praxis Core Waiver, SAT or ACT scores must be sent to ARC code 7014 (SAT/CollegeBoard) and code 8965 (ACT).
  - C. World Language applicants, official passing scores on ACTFL OPI and WPT tests must be sent to ARC.

Refer to section [III. Subject Area Requirements for Admission](#) for more information.

### III. Official College Transcripts

- A. Official transcripts for undergraduate and graduate degrees must be sent directly to ARC by all institutions electronically to or mailed in sealed envelopes. Official transcripts can be mailed to ARC by the applicant as long as they are in the original sealed envelopes.
- B. Applicants with a bachelor's degree earned outside of the U.S. must have their credentials evaluated by [agencies approved](#) by the Connecticut State Department of Education and mailed directly to ARC in a sealed envelope.

### IV. Completeness of the ARC application requirements

- A. Applicants are responsible for monitoring the receipt of application documents and passing test scores.

## Admissions Process

### I. Eligibility Review

All required application documents and passing test scores must be received for a candidate's application to be considered complete. Only complete applications will be reviewed to determine if the candidate meets ARC's eligibility requirements. Applicants are responsible for monitoring the status of their application and the receipt of application documents through their online account. Applicants are able to view the status of their application once they have submitted their application and ARC is in receipt of the required application fee. **All application required documents including passing test scores need to be received by the application deadline for consideration. Incomplete applications are not reviewed.**

#### **An Admissions Committee reviews all applications based on:**

- Academic Strength/Content Knowledge Transcript Analysis:
- Work Experience
- Teaching and Other Experiences Involving Youth
- Communication
- Personal References
- Required Testing

### II. Interview

ARC conducts virtual interviews for all qualified candidates prior to an admission decision and may also request additional evidence of English language proficiency. If you are not a native speaker of English, you may be required to submit evidence of your proficiency in the English language. See [here](#) for requirements. Failure to respond to a request for an interview or failure to attend a scheduled interview could impact admission decisions.

### III. Offer of Admission

ARC mails formal offers of acceptance with a response due date. In some cases, ARC may place applicants on a waiting list because of limited placements in a specific subject area program. Failure to respond to the letter of acceptance or to submit the initial deposit by the published due dates will result in the forfeiture of the applicant's admission to the program.

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## III. Subject Area Requirements for Admission

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All ARC applicants must meet all admission criteria to be eligible for acceptance. Applicants must have successfully completed an undergraduate degree at a regionally accredited institution of higher education and have achieved a passing



score on the respective PII content assessment test or the required scores on the ACTFL OPI and WPT by the application deadline.

## Praxis II Subject Area Tests

Current required test score information can be found below.

Test Name	Test #	Passing Score
PRAXIS Core - Reading, Writing, Math	5752	see below
PRAXIS Core - Reading	5713	156
PRAXIS Core - Writing	5723	162
PRAXIS Core - Math	5733	150
Biology (030)	5235	152
Business Education (010)	5101	154
Chemistry (031)	5245	151
Earth Science (033)	5571	157
English (015)	5039	168
General Science (034)	5435	157
Family Consumer Science (045)	5122	153
Math (029)	5161	160
Music (049)	5114	162
Physics (032)	5265	141
Technology Education (047)	5051	159

Testing information is not determined by ARC and is subject to change. Candidates should always refer to [ETS Testing Requirements](#) for all Praxis information or the [Guide for Educator Assessments in CT](#) for CT testing requirements.

## ACTFL (World Language) Tests

Current required score information can be found below.

World Languages	OPI or OPIc	WPT or iWPT
French, German, Italian, Spanish or Portuguese	Advanced Low	Advanced Low
Russian, Mandarin Chinese and other world languages	Intermediate High	Intermediate High

Passing scores are determined by the CT State Department of Education and are subject to change. Applicants should refer to the [Guide for Educator Assessments in CT](#) for CT testing requirements.

Registration for the ACTFL exams is done through [Language Testing](#). ARC applicants in World Languages must submit a copy of their OPI and WPT test results directly to ARC by the application deadline. There are no examinations required for Latin.

The OPI and WPT exams require a proctor. Candidates who are teaching may request proctoring services from a school district building administrator or supervisor. Sylvan Learning Centers also provide proctoring services. More information can be found [here](#).

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## IV. Foreign Credential Review

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Applicants who have completed a bachelor's degree outside of the United States must have their credentials evaluated by one of the agencies approved by the CSDE listed [here](#).

When completing the application for a transcript evaluation, request a course-by-course evaluation and the calculation of your undergraduate GPA. If other coursework was completed and can be applied towards the ARC application requirements, including the GPA waiver, a similar analysis must be done. The transcript evaluation must state that all degrees and coursework were completed with an institution of higher education that has comparable regional accreditation.

Request that one copy of your transcript evaluation be mailed directly to the ARC program on the application form. ARC must receive an official copy directly from the agency. If transcripts are sent to you and are in sealed envelopes, you may submit the sealed envelopes to ARC. Transcript evaluation requests may take four to 12 weeks to process and require an official transcript from your undergraduate college or university. Be sure to plan ahead to ensure you meet the application deadline.

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## V. Program Costs, Refunds & Financial Assistance

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### Program Costs

All program costs including application fee, tuition, edTPA and textbooks are outlined in section [X. ADDENDUM](#).

When an applicant is admitted, a non refundable deposit and letter of intent to enroll is due. The balance of the tuition must be paid by the defined due date as outlined in Section X. Payments must be submitted in the form of a check or money order. ARC candidates are not eligible for Free Application for Federal candidate Aid (FAFSA) related financial assistance or federal Stafford Loans.

### Withdrawal and Tuition Refund Policy

**Non-refundable Application Fee:** \$125.00

**Non-refundable Deposit:** \$2,000.00 (applied to total tuition balance)

**Requests for withdrawal and/or a tuition refund must be submitted in writing to the ARC Office. The tuition refund amount will be based on the tuition balance paid (after the \$2,000.00 non refundable deposit) and will adhere to the following program timelines:**

Date of refund request	Refund Amount
Prior to but not including the first day of Program/Orientation	100% of tuition balance
Within the first calendar week of class	60% of tuition balance
Within the second and third week of class	40% of tuition balance
No refund will be issued once the fourth week of class has begun	

Calendar weeks run Sunday through Saturday

### Deferrals

The ARC Program does not have an option to defer admission to a future program year as program requirements, tuition, certification offerings, etc. are subject to change for future programs. We encourage applicants who are unable to accept admission to re-apply for a future program.

### Veteran Benefits

Connecticut tuition waivers for veterans may not be used to cover the costs of the ARC program. However, applicants who are eligible for Veterans Administration (VA) [education benefits](#) should contact ARC immediately after admission to certify their enrollment with the VA. **Military Connected candidates (active duty, veterans or a spouse or direct dependent of an active duty or veteran) accepted into the ARC program will receive 50% off tuition.**

The ARC program will not charge VA candidates a late fee while awaiting tuition and fee funds from the VA. The ARC program may apply fees to VA candidates with eligibility of less than 100%, prorated to the percentage of charges not covered by VA benefits.

## **Active Duty and Retired Military – TROOPS TO TEACHERS**

Troops to Teachers is a federal program that helps eligible military personnel begin new careers as public school teachers. The program provides eligible participants with financial assistance up to \$5,000 to reimburse the costs associated with becoming a certified teacher if the participants agree to teach for three years in a school located in a “high-need” district. An additional bonus is available to those who agree to teach for three years in a school that serves a high percentage of candidates from low-income families.

The federal designation of low-income schools approved for Troops to Teachers funding and support includes schools where at least 40% of the children in the school attendance area are from low-income families or at least 40% of enrolled candidates are from low-income families eligible to receive federal Title I funds. The proportion of low-income families is most frequently measured by the percent of candidates receiving free and reduced-price lunch. The program also offers job referral and placement assistance. Visit their [website](#) to access state assistance offices and find contact information for advisement.

## **RESC MTR Minority Teacher Recruitment**

The Regional Education Service Center Minority Teacher Recruiting (RESC MTR) Alliance was established by the Connecticut General Assembly and is a collaborative of the six Connecticut Regional Education Service Centers and the public districts they serve. With funding from the General Assembly, the RESC MTR Alliance receives allocations as directed from the Connecticut State Department of Education (CSDE). If money is made available, an application will be provided to those accepted into the ARC program.

## **CHESLA Loans**

Loans provided by the Connecticut Higher Education Supplemental Loan Authority (CHESLA) are available for admitted ARC candidates. Complete information is available [here](#). **ARC applicants seeking CHESLA loans should apply to CHESLA at the same time they apply to ARC.** This will ensure that tuition eligibility is known at the time of acceptance into the ARC program.

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## VI. How to Apply

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Enrollment for the 2022-2023 Program will open on April 11, 2022. Once enrollment is open the ARC Application for Admission and application instructions will be available on the [ARC Website](#).

**All required application documents including passing test scores as outlined in section [II. Admission Requirements](#) must be received by the application deadline for consideration to the 2022-2023 ARC Program. The program application deadline and notification of admission are outlined in section [VIII. Addendum](#).**

**An application will not be reviewed unless it is fully completed and all required documents including passing test scores have been received by the ARC Office. Applicants are responsible for monitoring the status of their applications in the online application system.** All required application documents and passing test scores must be received for an applicant's application to be considered complete. Only complete applications will be reviewed to determine if the applicant meets ARC's eligibility requirements. Applicants are responsible for monitoring the status of their application through their online account. Applicants may view the status of their application online once they have submitted their application and ARC is in receipt of the required application fee. All application materials including test scores need to be received by the established deadline for consideration.

Application documents will not be returned to applicants who are not offered admissions. ARC maintains submitted test scores and official transcripts for two years for applicants who are not offered admission. Previous applicants are required to re-apply to future programs to ensure that ARC has an updated application, resume, current references and additional recent required application documents.

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## VII. More Information

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**Alternate Route to Certification**

[Office of Higher Education](#)

**TEACH Connecticut**

[www.teachconnecticut.org](http://www.teachconnecticut.org)

**Connecticut Teacher Certification**

[CSDE, CT State Department of Education - Bureau of Educator Standards and Certification](#)

(860) 713-6969 or [teacher.cert@ct.gov](mailto:teacher.cert@ct.gov) (Responses to emails may take up to two weeks.)

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## VIII. Addendum

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### ARC Program Calendar 2022 - 2023

The ARC 2022 hybrid program will be held from September 17, 2022 through May 25, 2023. The hybrid class schedule will be as follows:

Online classes will be held Tuesday and Thursday evenings from 6:00 PM to 9:00 PM

In person classes will be held in Hartford on two Saturdays a month from 8:30 AM to 3:30 PM

A full-time practicum is required to be completed during the program year. Practicum is for 40-consecutive school days and is individually scheduled to start in late winter or early spring.

### Key Dates\*

April 11, 2022	Enrollment Opens
July 9, 2022	Final deadline for applications, application documents and passing test scores
May 17 - July 24, 2022	Virtual Interviews for qualifying applicants
June 27 - August 6, 2022	Admission notices mailed
August 19, 2022	Deadline for Letter of Intent to enroll and non-refundable tuition deposit
September 1, 2022	Deadline for remaining tuition balance to be paid
September 17, 2022	Mandatory orientation/start of the program year
January - and May 12, 2023	Full-time practicum (40 days) placement occurs

\* Dates may be subject to change.

### 2022-2023 Program Costs

**A non-refundable application fee of \$125** must accompany the completed online application.

**Tuition is \$6,000 for the program.** A non-refundable deposit of one-third (1/3) of the tuition, \$2,000, is due upon acceptance into the program. The balance of the tuition and fees is due by September 1, 2022. If the program does not run due to low enrollment, all monies paid will be refunded.

**Textbooks and other supplies average \$300 to \$500** depending on content subject area.

**Practicum:** The cost of candidate practicum is included in the tuition for the program. If a candidate fails the practicum, does not complete 40-days, or leaves the practicum without prior approval, the practicum will be considered incomplete.

**The cost to repeat the candidate practicum, if granted, is \$800** and will be due before arrangements will be made for the placement during the following fall.

**edTPA** is a teacher assessment requirement, administered by Pearson Publishing, that all future certified teachers must complete according to the Connecticut State Department of Education (CSDE). Candidates are required to register, pay for, and complete edTPA during the practicum period.

**Refunds:** The refund policy is outlined in section [V. Program Costs, Refunds & Financial Assistance](#)